

# The Roles and Responsibilities of the SLPA & Supervisory SLP



## SLP ROLE

1. Provide your SLP with a treatment plan ( goals) that pertain to each client
2. Review SLP daily notes
3. HELP slpa be efficient in administration and use of Rossetti in order to gauge age level in receptive and expressive language abilities
4. Progress summery reports
  - a. Have enough information to write a complete rept; via SLPA data and direct observation / assessment of child
  - b. Proof read all reports
  - c. Be sure that all Client information is accurate and present
  - d. Be sure to have accurate recommendations for client
  - e. **MAKE SURE ALL REPORTS ARE ON TIME !!!**

## SLPA ROLE

1. Provide therapy following treatment plans of supervising SLP
2. Documentation of client progress (Daily SOAP notes)
3. Screening without interpretation - Using the rossetti as a checklist to determine abilities/skills and age level
4. Progress Summery reports
  - a. Reports must be descriptive and quantifiable data for your supervisor.
  - b. Proof read all reports
  - c. Be sure that all contact and client info is present and accurate
  - d. Have accurate recommendation for clients
  - e. **ALL REPORTS MUST BE ON TIME !!!**

# SPLA Roles and Responsibilities

## Progress and Discharge Summary Report Specifics

When writing your progress summary, please remember to:

1. Make sure all contact information and funding source information is correct
2. Review your report for grammatical errors
3. Provide examples of what the child is doing in therapy to back up your interpretation of Rossetti age levels
4. Discuss all necessary components
5. Remember that all written documentation is under the SLP's license and oversight.
6. Make sure to include your SLPA license number is written on every single report

# SLPA's Role During Direct Therapy

1. Must come prepared to every session
2. Make sure you have enough materials to conduct a complete session ( at least 6-7 different toys/activities)
3. Always wear your name badge
4. No usage of cell phone during therapy sessions
5. Dress professionally. No flip-flops, tank tops, crop tops, mini skirts, low cut tops, ripped jeans)
6. SLPA's - Do not discuss confidential information with anyone
7. Do not represent yourself as an SLP
8. Do not provide counseling or advise ( supervision may call parent to discuss situations)
9. SLPA's must have 12 hours of CE every 2 years.

# Effective Questions

Is one of the most important tools in your repertoire!

ASK QUESTION THAT:

- Stimulate thinking and analysis
- Promote problem solving
- Help the supervisee evaluate knowledge

EFFECTIVE QUESTIONS WILL:

- Encourage reflection, focus clarification, expansion of ideas and the ability to become ( over time)... independent professionals who continue to self analyze, learn and improve their professional skills !!!

# Expmle of Effective Questions:

## Great Questions

What would happen if?

How would X be different if ?

What are some techniques that would work better?

## Poor Questions

How was the session?

What can I help you with?

Did it go well?

# Open Discussion for SLPAs to Talk

## Share your supervisory experience;

- Discuss the best and worse supervisory experience you ever had.
- Why was she/he so great or not so great
- What is your social communication style? What does it say about yourself?
- What are some characteristics you would like to see in a supervisor?

# Open Discussion for SLP Supervisors to Talk

## Share your experience as a supervisor;

- Discuss the best and worse supervisor you ever had.
- Why was she/he so great or not so great
- What is your social communication style? What does it say about yourself?
- What are some characteristics you would like to see in a SLPA?



# For Professional Growth to Take Place, Must Have:

- ▶ Open Communication
- ▶ Development of trust
- ▶ Mutual understanding of goals
- ▶ Discussion of expectations and role

## Role of SLP the Supervisor

“ A leader takes people where they want to go. A great leader takes people where they don't want to go but out to be”

Rosalyn Carter

# Clinical Supervision Encompasses...

- ▶ Lesson planning and materials
- ▶ Assessment and report writing'
- ▶ Managing schedule and report due dates
- ▶ Parent, Teacher and community interactions and consultations

# Supervisory Commitment

- ▶ Be accountable for evaluating the performance of the supervisee
- ▶ Determine clinical effectiveness and ongoing development
- ▶ Communicate feedback and constructive assistance in a manner that will lead to learning and independence.